

The Great 5K

Pumpkin Run

And 1M Family Trot 9.24.2016

All proceeds go to

Open Arms Shelter

Vendor Application

Your application must be received no later than **Sept. 23, 2016**. All applications received will be assigned booths on a first come basis. Please note that booth numbers are subject to change. Non-electrical booths only at this time.

Business Name: _____
Contact Name: _____
Daytime Phone Number: _____ Evening Phone Number: _____
Fax Number: _____ Email: _____
Mailing Address: _____
City: _____ State: _____ Zip: _____

Restrictions: No food for immediate consumption may be sold, served, or given away. Only canned or jarred foods to sell for future consumption allowed that follow health department regulations. No pumpkins may be sold or given away. Any items, such as knives, guns or other type of weapon that could be sold to minors will not be allowed. Pressurized cans that spray "strings" are not allowed. Fireworks of any kind and items of "adult only" nature will not be permitted.

Note: Please list items to be displayed or sold:

Items displayed or sold:

I have read & accepted the enclosed rules for The Great 5K Pumpkin Run and Pumpkin Patch:

Signature _____

Date _____

Booth Rates

Non-Electric

Small Donation Appreciated

- ★ Booth spaces are 10 ft. x 10 ft. If your set-up exceeds 10 ft. x 10 ft. you will be charged for an additional booth, i.e., trailer 9ft. plus 2ft tongue equals 11ft, so you need two booths.
- ★ Vendors are solely responsible for complying with regulations, Health dept. regulations, and City & State tax regulations
- ★ *There are no water sources and no electrical sources.*
- ★ We ask that you please unload your vehicle, park, and then set-up your booth to assist in the flow of traffic. Set-up must be completed by 7:30 a.m. on Saturday morning.
- ★ **All booths are required to remain set up and attended until 11:00am on the day of the event .**

5K Pumpkin Run and Pumpkin Patch - Exhibitor Rules

Set-up is prior to 7:30AM on Saturday morning of the event. Set-up is allowed from 5:00 - 9:00PM on Friday evening and from 5:00 - 7:30AM on Saturday morning. We will provide **limited** security, however it is at your own discretion that you leave items in your booth area overnight. All items in the booth are the sole responsibility of the vendor.

Booth size is 10' x 10' and your exhibit must fit within the perimeter. The number of the booth is in the center of the space. Exhibitors are responsible for equipping their own booth with tables, chairs, tents, etc.

No booths may be set up so as to obstruct view of or access to another booth or so as to impede traffic flow.

The Pumpkin Run and Patch is an outdoor event and no alternate rain date or site is planned. Exhibitors should come prepared for the weather.

Only one vehicle per booth will be allowed in the booth area during setup. You must unload booth items, park and then return to your booth space to setup.

No food for immediate consumption may be sold, served, or given away. Only canned or jarred foods to sell for future consumption will be allowed that follow health department regulations. Only the official event food station may sell food items for immediate consumption.

Absolutely no pumpkins can be sold or given away at this event. Only the pumpkins sold in the Pumpkin patch with all proceeds to the shelter will be sold at this event.

All vendors must remain in place beginning at 8 A.M. Saturday and stay until 11:00 AM. The booth is to be open and staffed during the entire event.

Vendors are responsible for keeping their area clean. That includes clean-up and trash removal from your booth space at the end of the event.

A professional standard of conduct and dress is expected at all times.

Failure to abide by any of the rules governing The Great 5K Pumpkin Run and Pumpkin Patch will prevent the Vendor from being accepted into future 5K Pumpkin Run and Pumpkin Patch festivals and may result in expulsion from the current event.